SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

AMAR SINGH COLLEGE

AMAR SINGH COLLEGE GOGJI BAGH, SRINAGAR JAMMU
KASHMIR---------190008
190008
https://www.amarsinghcollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Housed in the ambit of the glorious heritage building of Anglo - Indian architectural marvel, Amar Singh College has the unique prestige and honour of having served the society for more than a century. The college started first in November 1913 as Amar Singh Technical Institute to teach students art, culture and basic skills like masonry, carpentry etc and was formally opened by Maharaja Pratap Singh on 29th May 1914. The Technical Institute was converted into Amar Singh College in June 1942 through bifurcation of Sri Pratap College. The year 2017 holds a special place in the academic history of Amar Singh College as it marks the platinum jubilee year of the foundation of the college as a seat of higher learning.

The journey towards excellence, the academic journey of the college took off in 1942 with just two streams - Non-Medical and Arts besides having the distinction of conducting PG classes in English and Economics in late forties. Since then the institution has made tremendous strides in terms of the variety of subjects and courses it offers. Medical stream was introduced in 1982 followed by the introduction of a wide spectrum of disciplines including Islamic Studies (1993), Philosophy, Sociology and Tourism Studies and Travel Management (1997), Statistics (1998), IGNOU Study Centre (1999), BCA (2001), Psychology (2002), Functional English (2004), PG Geography (2005), Commerce (2010), and English Honours (2011), and quite recently five-year Integrated Courses in various subjects.

From 1942 to 2017, from merely a college offering few courses to the Nodal College Kashmir and one of the constituent colleges of the Cluster University Srinagar, from a drop of few students to an ocean of pulsating waves of educands, from a faint whisper to a thunderous roar, Amar Singh College has come a long way in the past 75 years. Through the decades of turmoil, the recent floods and other upheavals, Amar Singh College has stood as a testimony to its motto of '*??????? ???????????? ??? ???? ???????* Light more Light' and serving the society.

Vision

? Endeavour
? Enterprise
? Endurance
? Excellence.

Mission

To empower youth through education and to produce human resource with a quality of mind to carve out a meaningful and purposeful career in the service of humanity at large.

? To promote development of skills in order to face future challenges in life successfully.

? To create an environment of all round development of personality by sustained grooming.

? To train students for imbibing a spirit of adventure, courage and strengthening belief in the principles of justice, truth and love.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Huge sprawling Campus spread over 35 acres of land having a built-up area of 15800 sqm
- UNESCO Asia Pacific Award for Cultural Heritage Conservation
- Significant academic autonomy vested through J&K Cluster University Act.
- Assured financial support under the heads of Revenue, Capex, and centrally supported initiatives such as RUSA
- A well-defined vision and mission, as well as effective governance.
- Multi faculty College offering around one dozen UG/PG programmes
- Incorporation of internships/projects/Tutorials as a mandatory component in the curriculum.
- Holistic development of students beyond classroom activities, social work, and community engagement.
- Infrastructure with the latest electronic gadgets, smart and interactive LFDs for the effective teaching learning process.
- Smooth conduct of academic, examination, and administrative processes.
- Encouragement in sports, cultural and literary, and extension activities.
- Robust grievance redressal mechanism, student support system, mentoring program, counseling, and guidance services.
- The college caters to the diverse needs of students including SC/ST/OBC/PH students and has played a significant role in providing equal opportunity to students belonging to various categories.
- Environmental initiatives like green landscaping, restricted entry for vehicles and plastic-free campus.
- Adequate student centric facilities
- Vibrant and active NSS and NCC units.
- Fully Wi-Fi enabled campus with more than 200 MBPS speed
- Fully automated library with RFID technology
- Interactive College website registered and hosted on India Education & Research Network (ERNET) domain.
- Integration of web domains with Google G-Suite under Educational License. G Suite for Education is a set of apps like Gmail (integrated with college domain), Docs, Drive (unlimited storage), Calendar, and more—designed with intelligent features that make work easier and bring teachers and students together.
- Scholarships for deserved students and financial support to students from economically poor backgrounds.
- Community Engagement and adoption of two villages and one school under Institutional Scoial Responsibility (ISR) to meet the needs of the society.

- Huge sports field and a state-of-art hockey turf.
- Gradual switchover to e-office with the implementation of JKPAYSYS, BEAMS, HRMS, eSamarth, SPARROW, EPM portals, AEBAS

Institutional Weakness

- Residential quarters for the teaching and non-teaching staff are not available.
- Regular power supply not available during the winter season.
- Less campus placement due to the non-availability of the corporate sector in the region.
- Lack of financial contribution from Alumni to the institution.
- Limited collaborations with Research institutions and industry

Institutional Opportunity

- Inter- disciplinary research activities can be started.
- Under NEP-2020 there is scope for the introduction of more Honours, PG and Ph D. programmes. Besides, College has potential for the introduction of certifictae course due to availability of multiple exit options uder NEP-2020.
- Skill-based courses in Handicrafts, Papermachie, Carpet and Shawl Weaving, Agriculture Technology, Fisheries, Food Processing, Military Science and Horticulture Technology, etc.
- Professional Certificate Courses in Computer Applications, Android Programming, Mobile repairing, JAVA programming, Tally (GST), Bee Keeping, Communication skills, Early Childhood Care and Education, Travel, and Tour Operations can be started with existing infrastructure.
- Registration of Alumni association and to develop the opportunities for placements.
- Expanding coaching for civil services.
- Complete switchover to Non-traditional forms of energy by taking advantage of Srinagar Smart City Project

Institutional Challenge

- Maintenance of classroom ICT gadgetry due to unreliable power supply in the winter season.
- Digitization of old records and rare books.
- Internship and subsequent placement of final year students.
- Shortage of non-teaching staff.
- To streamline examination and academic calendar based on local climatic conditions.
- Training & capacity building of staff for complete switch-over to e-office

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College ensures effective curriculum delivery through a well-planned and documented process. Academic Council & Administrative Department prepares the academic calendar of the College. The faculty members are briefed on the academic activities of the college at the very first meeting of the commencement of

every academic year. Meetings are held in each department to discuss the action plan for the implementation of the academic calendar. Admission Committee prepares a general timetable and the HODs of concerned departments prepare departmental timetables.

For updating the curriculum in line with the industry demand teachers continuously participate in their respective Boards of Study (BoS) meetings. Besides, the College encourages faculty members to attend Orientation/Refresher courses, workshops, and seminars conducted by the affiliating and other universities for their continuous capacity building.

To improve the infrastructure, student-centric facilities, and overall quality of teaching-learning, a three-tier feedback mechanism has been introduced to record feedback from students, teachers, and other stakeholders.

Teaching-learning and Evaluation

- As evident from the progression percentage of its students to higher studies, Amar Singh College, Srinagar gives top priority to its three basic functions i.e., teaching learning, and evaluation.
- The admission process is transparent and flexible. Students are admitted after proper pre-admission counseling.
- The College has enrolment from all sections of society and as per the reservation policies of the Government of India and UT of Jammu and Kashmir for C/ST/OBC/EWS/RBA/ALC and PWD applicants. A good number of students enrolled in the college belonging to far-flung areas of Doodhpathri and Keran, Ladakh, Karnah, and Ramban are provided hostel facilities in the college.
- For the effective transmission and delivery of curricula, teachers use modern teaching aids such as LCD projectors and Interactive Flat Panel Displays (IFPDs). Classroom teaching is supplemented with seminars, tutorials, quizzes, projects, group assignments, term papers, and paper presentations by the students. Moreover, educational tours and field trips are conducted in a planned manner for the effective delivery of the curriculum. For the up-gradation of subject-related knowledge, the college organizes guest lectures, by eminent academicians and also arranges remedial classes for academically weaker students.
- The teachers employ varied inclusive approaches to cater to diverse learners. These approaches include mentor-mentee programs, slow-advanced learner programs, counseling sessions, classroom activities/interactions, remedial/tutorial sessions, etc.
- The College has a strong ICT infrastructure and teachers participate in basic and advanced ICT training programs. Teachers also update themselves through online/offline refresher courses, workshops, FDPs, and short-term courses in their respective fields.
- Continuous assessment od studets is conducetd through assignments, projects, quizzes, and presentations.
- Internal Examinations are conducted to check whether the students have acquired knowledge as outlined in the objectives of the curriculum. Advanced learners are made to solve University question papers and efforts are made by faculty members to improve their performance. Record of the regular attendance, mark lists, and progress of the students are maintained and preserved by the respective departments.
- In Semester-end examinations questions papers include a proper mix of multiple choice questions, short answer questions, medium answer, and long answer type questions to check the learning level of students.

Research, Innovations and Extension

College faculty members hold research degrees like M. Phil and Ph.D and are actively involved in research pursuits at the individual level. Many of them have qualified National Eligibility Test (NET) and Junior Research Fellowship (JRF) exams. A good number of them have been awarded the university gold medals and merit certificates which stand as testimonies of their brilliance in academics and research fields. Some faculty members act as co-guides to research scholars. Many have published their research output in reputed national and international journals with good impact factors. The college has a research committee in place to instill research aptitude/attitude among both teachers and the students. Despite being an undergraduate teaching-intensive college, the faculty deems it important to instill this spirit among the students at the very outset so that in future they turn up as bright researchers. A centralized research lab is being established in the College to boost interdisciplinary research. Moreover, to develop academic writing skills, the students are encouraged to write essays, poems, novels, short stories, and research papers.

The college magazine Lala Rukh is a launching pad to this effect. The institution also has vibrant NSS and NCC units that extend social service to the community by organizing medical camps, cleanliness drives, blood donation camps, and sensitization programmes about the environment, health, drug abuse, legal awareness and other aspects of modern life.

Infrastructure and Learning Resources

The college is committed to upgrading its infrastructure and has put a giant leap forward by upgrading around 90% of its classrooms to ICT-enabled ones. High-end smart boards have been installed to lend support to teachers in preparing lectures. Now the teacher can simply use their laptops and run PowerPoint presentations (PPTs), and audio-visual content on the board just by the click of a finger. The college has a total campus area of around 35 acre housing a mosaic of buildings spatially spread in a meticulous fashion. The total built-up area is 15800.95 square meters housing forty (40) classrooms. Besides, there are more than twenty(20) labs, a library block, a state-of-the-art auditorium, a Girl's Common Room, a dispensary, a canteen, and a spacious sports field. The college also has a Botanical Garden and a Historical/Zoological Museum. The college also has a high-end conference hall fitted with ACs and smart boards and an audio system. An internet browsing center and an e-content room are in place; the latter helps the faculty to record lectures for the further perusal of the student community. There is also an EDUSAT Hall, IQAC room, general staff room, Principal chamber, establishment section etc. More than 150 computers are possessed by the college, most of them connected to the internet. Safe and pure drinking water is available to the students. Four 20 KVA capacity gen-sets provide uninterrupted power supply to the campus. The college owns a 7-seater vehicle for use during a medical emergency.

Student Support and Progression

The student is the human resource that is molded in institutions and shaped into a viable, ethical and responsible being. The student, after being admitted to the degree course, is the focus and is kept informed and updated about the various aspects of the teaching-learning process. Notice boards, College website keep the students informed about the academic, sports, and examination events in the college. Over the past two years, Google Classroom, WISE and zoom etc. have also helped the student community to be in touch with the happenings on the campus. Students are on board various committees, councils, and boards of the college like IQAC, Sports Board, NSS Unit, NCC Unit, College Magazine committee, Debates and Seminar committee, Cultural committee, Specially Abled Students' Cell, Course Review Committees, etc. Financially/physically challenged students are assisted in the form of scholarships from state, central, and college funds. Around 15.0 lac rupees of financial aid have been distributed among deserving students in the last five (05) years. Moreover,

a full-fledged Financial aid and Scholarship committee helps the students to apply to centrally sponsored scholarship schemes through National Scholarship Portal.

The A.S Chronicles New Letter is published every six months that highlights key events that take place during the period. The college also publishes the prospectus every year which foregrounds the main facilities, avenues, and academic overtures the college has to offer. Career counseling and placement cells guide the students about their choice of subjects, career and life opportunities etc. Career counseling sessions and placement drives are regularly conducted to improve the placement and progression of students. organized by the college. The college has a Grievance Redressal Cell, a Suggestions Box, and a three-tier feedback system in place through which students can report their feedback and grievances to the administration.

Governance, Leadership and Management

- The college management is headed by the Principal and is involved in coordinating the functions of the college to its logical end. Various committees comprising members of teaching faculty and nonteaching staff are involved in curricular and co-curricular affairs and administrative functions of the institution. Within the hierarchical structure of governance, the institutional decision-making process is democratic and collective. The principal delegates the authority to the HODs, Coordinators, NSS Officers, NCC ANO, Hostel Wardens, Conveners of committees, and Student Representatives.
- A systematic decentralized approach is followed for institutional governance involving core committees of IQAC, Advisory, Development, and Purchase committees
- Regular meetings of various committees for timely deliverance of student support services and policy matters are organized.
- The Governance of the College is marked by transparency, inclusivity, and accountability. Feedback from various stakeholders like students, teachers, parents, and alumni is invited through online and offline feedback forms. It is then analyzed, and appropriate action is taken and shared with the stakeholders.
- Effective grievance redressal mechanisms are in place through online and offline modes.
- For effective and transparent management online e-governance systems like the College Website, Centralized Personnel Information System (JKCPIS) for Administration, Online Payment system (Paysys), Budget Estimation Allocation system (BEAMS), Gem Portal, JKtenders.gov.in for Finance and Accounts, College website and examination portal of the Cluster University, NSP for Student Admission and Support Examination are used in the institution.
- The College follows performance appraisal procedures as per the norms of the Government. Accordingly, each employee is expected to fill out an Annual Performance Appraisal Report (APAR) and submit it to the concerned authority.
- The existing Government welfare schemes apply to the staff of the College.
- The college has established strategies for the mobilization of funds and the optimal utilization of resources. The College applies for funds, with detailed proposals and an estimated budget under various schemes. Funds are approved after scrutiny by the sanctioning authority. The disbursement and optimal utilization are overseen by the Principal, and special committees like College Advisory, Purchases, and Development committees.

Institutional Values and Best Practices

- Amar Singh College is situated in the heart of Srinagar city. The students come from varied sections of

society and a good number of students come from farflung areas of Keran, Machil, Kargil Leh, Drass, Doodhpathri, Beerwah, Ramban, and other far-flung areas close to the Line of Control (LoC). The college is providing hostel facilities and other services to these students.

- To achieve holistic development of its enrolled students, career counseling programmes, seminars/workshops, inter-college competitions, sports activities, field trips, and excursions are conducted by following a well-planned schedule.

- All National and International Days of Importance are celebrated by conducting extension lectures, seminars, debates, quizzes, and painting competitions.

- From April 2020 to November 2020, the institution provided isolation and quarantine facilitation centers to the administration to tackle the situation covid-19. For this purpose, the college buildings with the full facility of boarding and loading arrangements were used. The institutional administration has received almost 5 thousand students, businessmen, and others from other states. Staff members and NSS and NCC volunteers of the college helped the district administration with these services. NSS and NCC units also conducted awareness programs among the masses about appropriate behavior to tackle the virus and to go for the covid vaccine.

- It has always been the endeavor of the institution to provide logistic support services to the community, local schools, and administration. The college administration organizes indoor sports activities, and play-way teaching activities for the students of adopted schools to give them exposure to the college environment

- Given the prevailing situation in Kashmir, College takes initiatives to inculcate a sense of national integration among the masses in general and the enrolled students in particular. In this regard, different programs are organized by the institution under the banner Azadi ka Amrit Mahotsov.

- College being sensitive to its responsibilities towards the environment, World Arbour Day is celebrated every year by conducting plantation drives in and outside the College campus. Moreover, under Swatch Bharat Mission, cleanliness drives are conducted by the NSS volunteers on regular basis.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	AMAR SINGH COLLEGE
Address	Amar Singh College Gogji Bagh, Srinagar Jammu Kashmir---------190008
City	Srinagar
State	Jammu And Kashmir
Pin	190008
Website	https://www.amarsinghcollege.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Bashir Ahmad Rather	0194-2310227	9419064621	0194-2311674	principal@amarsinghcollege.ac.in
IQAC / CIQA coordinator	Kousar Muzamil	0194-3515371	9797131080	0194-3510309	drkousarmuzamil@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Jammu And Kashmir	Cluster University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	10-06-1972	[View Document](#)
12B of UGC	10-06-1972	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Amar Singh College Gogji Bagh, Srinagar Jammu Kashmir---------190008	Urban	35	15800.95

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCA,Computer Applications	36	Twelfth	English	60	56
UG	BCom,Commerce	36	Twelfth	English	40	19
UG	BCom,Commerce	36	Twelfth	English	200	200
UG	BSc,Science	36	Twelfth	English	160	92
UG	BSc,Science	36	Twelfth	English	340	254
UG	BA,Arts	36	Twelfth	English	40	35
UG	BA,Arts	36	Twelfth	English	1200	1044
UG	BA,Geography	36	Twelfth	English	30	30
UG	BSc,Geography	36	Twelfth	English	60	12
PG	Integrated(PG),English	36	Twelfth	English	40	31
PG	MA,Geography	24	BA Bsc	English	30	26
PG	Integrated(PG),Geography	36	Twelfth	English	40	35
PG	Integrated(PG),Economics	36	Twelfth	English	40	33

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				11				103
Recruited	1	0	0	1	6	5	0	11	36	32	0	68
Yet to Recruit				0				0				35
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				84
Recruited	35	15	0	50
Yet to Recruit				34
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	3	0	0	3
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	12	11	0	24
M.Phil.	0	0	0	1	2	0	5	13	0	21
PG	1	0	0	5	2	0	16	8	0	32
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	15	12	0	27
M.Phil.	0	0	0	0	0	0	3	1	0	4
PG	0	0	0	0	0	0	2	1	0	3
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	1	2	0	3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	3726	19	0	0	3745
	Female	2056	21	0	0	2077
	Others	0	0	0	0	0
PG	Male	111	0	0	0	111
	Female	155	1	0	0	156
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	6	8	1	12
	Female	2	6	0	2
	Others	0	0	0	0
ST	Male	71	53	36	1
	Female	11	15	5	2
	Others	0	0	0	0
OBC	Male	18	17	19	0
	Female	4	9	8	1
	Others	0	0	0	0
General	Male	1162	1186	590	981
	Female	691	761	496	230
	Others	0	0	0	0
Others	Male	196	241	107	235
	Female	69	114	36	37
	Others	0	0	0	0
Total		2230	2410	1298	1501

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The NEP-2020 advocates for a multidisciplinary and interdisciplinary approach to education as a way to prepare students for the complex and rapidly changing world of the 21st century. A multidisciplinary approach involves bringing together multiple disciplines or subjects in a cohesive and integrated manner, to address complex problems or issues. This approach is based on the belief that no single discipline or subject can provide all the answers to complex problems and that a variety of disciplines can contribute to a more comprehensive understanding of the problem at hand. An interdisciplinary approach is based on the belief that different disciplines can complement and enrich each other, and that an integration of different perspectives can lead to more innovative and creative solutions to problems. Amar Singh College, Srinagar along with other constituent Colleges of Cluster University have the distinction of being the first in country to implement NEP-2020 from academic year 2022. Disciplin-wise boards of studies were reconstituted and assigned the task of designing the revised curriculum in tune with basic contours of NEP-2020.
2. Academic bank of credits (ABC):	For the implementation of the Academic Bank of Credit, the University has integrated its examination/results module with Digilocker and has directed all concerned students to get onboard for subsequent creation of individual ABC-accounts.
3. Skill development:	For the skill development of its bonafide students, Cluster University has launched a basket of (3+1)-credit skill courses. Besides this, the University is in the process of signing MoUs with many skill-imparting agencies with an aim to train students in NSQF-aligned skill courses. Moreover, in view of NEP-2020 recommendations, several skill centers have been established under Hub & Spoke Model through liberal funding under Capex budget.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	For the integration of the Indian knowledge system into the curriculum, the following value-added and Ability enhancement courses have been introduced. • Understanding India • Health and Wellness • Yoga Education • Sports and Fitness • Modern Indian Languages The courses are being taught in offline mode. However, all required infrastructure in place in case a certain number of credits are switched to online mode in future.

5. Focus on Outcome based education (OBE):	NEP-2020 emphasizes the importance of outcome-based education as a way to ensure that students acquire the knowledge, skills, and competencies they need to succeed in the 21st century. Keeping this in mind, the syllabi of courses being offered have been designed by the concerned BOS-Board of Studies inline with industry demand. Moreover, course outcomes are clearly highlighted in the course structure of almost all the academic programmes.
6. Distance education/online education:	The launch of academic programmes in distance/online mode is a policy decision falling in the domain of Cluster University, Srinagar. However, College is well prepared to abide by and implement all the decisions taken by the University Academic Council in this regard. It is in place to mention here that NEP-2020 recommends the use of technology to support flipped classrooms, wherein students watch video lectures or complete online activities outside the class, and use class time for more interactive and collaborative activities. In this connection, modern ICT gadgets like IFPDs, LCD Projectors, Prompters, Interactive boards have been installed in most of the classrooms and labs.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes The Electoral Literacy Club has been established in the Amar Singh College in 2021.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes Student coordinators and coordinating faculty has been nominated by the college. Faculty especially from Department of Political Science and Public Administration have been engaged for this purpose. The club is actively functioning and all the members of the club perform their duties meticulously.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender,	Electoral Literacy Club (ELC) of college has conducted various awareness and training programmes for general awareness of the student community about the electoral process. By use of dummy EVMs, students have also been trained about the use of EVMs. The club has nominated 11 students as campus Ambassadors as they were trained by the District Election Office Srinagar. Students were given training about the tools and techniques of

commercial sex workers, disabled persons, senior citizens, etc.	online as well as offline electoral registration. The E-Club also undertook voter registration drive in collaboration with District Administration Srinagar to register first time voters on the college campus.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Some awareness drives have been carried out by the Electoral Literacy Club on the campus and workshop was organized by the club on the participation "Electoral Process as best method of Democracy".
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	5. during the course of electoral literacy awareness programmes, it was observed that a large number of students had not registered for voters registration. accordingly Regarding the Electoral Literacy Club in collaboration with the District Election Office, Srinagar, held a voter registration drive and many students were registered on the spot.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4678	4942	5306	4063	3290

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 137

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
82	84	98	104	107

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
538.253	433.018	548.938	322.036	725.5

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The institution ensures effective curriculum delivery through a well-planned and documented process. The college has deemed delivery of curriculum as the most vital curricular aspect.The college ensures effective curriculum delivery through systematic, strategic and transparent mechanism. This delivery is ensured through division of work, systemic cooperation and effective coordination. At the Department level, the respective Heads regularly conduct the meetings to distribute/allocate class workload keeping in view area specialization and available resources: faculty and infrastructure. The college has the time table committee which prepares the timetable in consultation with the various departments of the college and prominently displayed on the college Notice Board and the college website. The syllabus link is available to the students on the website keeping in view a shift towards digital initiatives. Teaching pedagogy including lesson plans are prepared by every faculty member at the beginning of each semester. Periodic assessment of curriculum delivery is conducted by IQAC in close collaboration with respective HODs.The faculty are engaged in remedial teaching through tutorials for weaker students.The faculty uses mix of traditional and modern teaching methods of pedagogy like seminar, group discussion, projects, workshops for effective delivery of curriculum. The college takes initiative and encourages staff to attend training workshops/short term courses/ refresher courses for effectively implementing outcome based curriculum and keeping them abreast with the recent trends in teaching, learning and research. The college collects regular feedback from the students, faculty, and alumni through a dedicated three-tier feedback system. The collected feedback is analyzed minutely using different parameters and reforms are initiated through proper action taken strategy.

Before the commencement of each semester, the College notifies an academic calendar for all the programmes which provides a detailed timeline and planning including the date of commencement, last working day of semester, Internship schedule and dates for semester-end examinations. Amar Singh College strictly follows the calendar issued by the College and plans all its activities like conduct of Continuous Internal Evaluation (CIE). The college's calendar of events includes details like class work, Commencement of Internal Assessments, summer and winter vacations and external examinations. The heads of all the departments in the college closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. The course instructors prepare internal assessment question papers based on the prescribed syllabus along with the scheme of evaluation duly approved by the HODs. The internal assessment by the examination committee is uploaded on the website, and conducted as per the schedule. Post Internal assessment tests, evaluation of answer scripts are carried out by respective Course Instructors. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 02

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 0.34

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	50	0	0	25

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Amar Singh College effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. These themes are part of the curriculum of various disciplines with some subjects like Environment Sciences, Public Administration, Sociology and Psychology taking a lead in developing and furthering such themes. Various activities are organized throughout the year as part of the curriculum that help in the endeavor to promote these values and themes. 1. Gender Sensitivity: Gender related courses are an integral component of various programmes. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. The college regularly organizes seminars, conferences,

guest lectures, exhibitions, street plays and literary activities that help in gender sensitization. 2. Environment and Sustainability: The college has made the environment and sustainability aspects a part of curriculum. A compulsory core course on Environment studies is included in all Undergraduate programmes. Environment awareness camps, seminars, workshops, guest lectures, industry visits and field excursions are organized. Environment Day, Earth Day and Water Day are annually celebrated. 3. Human Values and Professional Ethics: The curriculum has skill based courses in all Undergraduate programmes specifically focused on the development of human values and professional ethics. The major areas of cross cutting in this section are communication skills, computer technology, media studies, rural development, media laws and ethics, translation, disaster management and electronic media.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 96.76

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1501	1298	2410	2230	1512

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1555	1396	2495	2272	1533

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 100

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
290	212	463	357	270

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
290	212	463	357	270

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 57.05

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The various teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning etc. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through PowerPoint presentations to make learning interesting besides oral presenting methods.

Lecture method: This conventional method of "chalk and talk" is commonly adopted by all teachers. This method facilitates the teacher to interpret, explain and revise the content of a text for better understanding of the subject by the learners.

Interactive method: Learning process for students is made interactive and thus interesting by faculty members by motivating students to participate in group discussion, role-play, subject quiz, news analysis, discussion, Poster making, model making and questions and answers on the different topics. Departments provide an effective platform for students to develop the latest skills, knowledge, attitude, values to shape their overall personality in the correct manner. The departments conduct innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. They implements student-centric methods for enhancing the lifelong learning skills of students. Faculty members invest their efforts to make teaching learning a more interesting process by adopting the following student centric methods.

1. **Experiential Learning:** Different departments of Amar Singh College communicate the following experiential learning practices to improve creativity and cognitive levels of the students –

• Laboratory Sessions are conducted with content beyond syllabus experiments.

• Project development on latest technologies by students.

- Making documentaries

• Industrial Visits to engage them in experiential learning while visiting the organization.

- Botanical & Zoological tours by the students to explore the flora and fauna of different places.
- Visit to herbal gardens of different places.
- Visit to Tribal communities & Ethnic groups to explore the different areas of their living.
- Students visit to different wetlands and participate in their cleaning.

1. **Participatory Learning:** Students participate in different activities such as seminars, group discussions, wallpapers, Models, projects, and in the activities of skill-based courses.

- Students are encouraged to participate in activities where they can use their specialized technical or management skills.

• Annual cultural program – This is organized every year for the students to give an opening to their creativity.

• Regular Quizzes- Quizzes are organized for student participation at intra or inter-department levels.

• Seminar Presentation – Students develop technical skills while presenting their assigned topics in seminars.

- Garden preparation-Students of Botany department participate in the development of Herbal and Floral garden.

1. **Problem-solving methods:** Students are encouraged to acquire and develop problem solving skills. For its attainment, college organizes expert lectures on different topics. Besides, Regular assignments based on problems , Mini Project development, Case study discussion, Class presentations & Debates within the college are organized.

In addition to the traditional teaching-learning methods, the institute is providing innovative student-centric methods such as Roleplay, Review web literature, Video, Demonstration, Activity-based learning, Guest lecture, GD/ debate, Peer learning groups, MOOCs, E-Content, Google Classroom, Project-based learning, Real-time case studies, Worksheets, PPT, Journal Review, small projects, Language games, Viva, Poster presentation, Public Speaking to encourage Participative, Problem-solving and Experiential learning

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 77.11

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
112	126	126	126	126

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 80.63

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
72	71	75	82	83

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Amar Singh College has a transparent, time-bound and efficient mechanism to deal with examination related grievances. To ensure the transparency and curb any possible mall practices in the college, the following points related to internal assessment are worth mentioning:

- At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. Ø The internal assessment test schedules are prepared as per the notification issued by Cluster University which is communicated to the students well in advance.

- To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination.
- The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.
- The marks obtained by the students in internal assessment tests are displayed on the department notice board.
- The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately.
- The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.
- Noting the values in observation and validating the theoretical aspects student must submit lab record regularly.
- Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record.
- For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record. The independent learning, practical approach to the real-time applications is tested by viva voce for laboratory courses.

Redressal of examination/evaluation related of grievances:

At Departmental Level:

- The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. Query if any is discussed with faculty and HOD.

College Level:

- The Institute appoints Coordinator Examinations for smooth conduct of examinations. If students are facing any problems, they are solved by the Examination co-coordinator of the college at the institution as well as the University level.
- The grievances related to online examinations during Covid-19 Pandemic as well as routine offline exams are considered and discussed in consultation with the Principal and if necessary forwarded to the university for further management.
- Coordinator Examinations with the help of his supporting staff makes it sure that all student related issues are resolved at the College/University level.

Redressal of grievances at University level: The queries/issues falling in the domain of university are handled by by the office of Controller Examinations of the Cluster University Srinagar.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

Essay- Programme outcomes

The various indicators used by the faculty to measure the level of the attainment of the course outcomes & Programme outcomes are by recording the performance of the students throughout the semesters of the academic year. The different evaluation parameters include: Home assignments to students, conduct of internal test, surprise as well as pre-notified class tests, model making in science Subjects, Quizes, Viva voce Projects etc

Some of the key indicators of measuring attainment are:

 1.End Semester University Examination: Being the constituent college of the Cluster University, the students of the Amar Singh College are required to take the examination as per the Semester pattern set by the university. The Internal Assessment constitutes around 25% weightage of the total marks (100) in each subject varying from one discipline to other. The students are given assignments which are designed in alignment with Programme Outcomes of the respective subject. While in Science subjects , Lab. Skills & lab. Performance is evaluated by assigning them different experiments to conduct. Additionally, internal/class tests, quiz, viva etc. are conducted repeatedly in a semester to judge the performance of students on a regular basis.

In External exams, students are evaluated by holding their exam through a question paper which is set by some external examiner that is not known to the college but sent to College by the Cluster University.

Moreover, course outcomes are clearly indicated in the prolog of the detailed syllabi of almost all the programmes besides being available to the students through College website.

programmes besides being available to the students through College website.

2.6.2 Pass percentage of Students during last five years

Response: 88.24

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1564	849	603	647	659

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1608	916	736	891	747

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 2.93

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 102.82

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
51.5	50	0	0	1.32

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Innovation is considered to be an important aspect of evolutionary adaptation of any institution. Our college has well established MHRD- Innovation cell which facilitates students for learning innovative practices and research skills with respect changing demands of society. Higher Education Department of J&K (UT) has recently established number of student progression and development centres for facilitation of students. In particular college has received grants for establishment of Skill Centre (Spoke) in Mass Communication, Multi media Production, Skill Centre (Hub) for Hospitality and Catering Technology, Skill Centre (Hub) for Fine Arts, Music and Language, two Research Centres (Hubs)- one for Interdisciplinary Research and another for Languages and Fine Arts under Hub and Spoke Model vide Govt. Order no. 05 & 04-JK (HE) of 2020 Dated 09-09-2020. In addition, Computer Hardware Repair and Networking lab has also been established for providing platform for innovation and research in all fields of Education.

MHRD- Innovation cell of the college has already motivated significant number of students in learning innovative practices. In particular one student Namely AJAZ HUSSAIN
S/0: MUSHTAQ HUSSAIN R/O: CHECK SADRABAL NEAR NIT SRINAGAR. has worked on innovative Project title: BRAIN COMPUTER INTERFACE ENABLED SOFT ROBOTIC GLOVE FOR REHABILITATION. ROLE: INCUBATOR .UNDER THE IIED CENTER NIT SRINAGAR (http://rising

kashmir.com/ajaz-hussainsinnovationsgivehope-to-persons-with-mobility-disorders#.Y09w83HQ2nU.twitter).

File Description	Document
Upload Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 14

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	6	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

Response: 1.09

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
25	18	25	37	45

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.36

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	7	7	11	12

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college is very much connected to different domains of Society as it has been old tradition of college to organize community outreach programmes. Three NSS and two NCC units of college are very much active in conducting awareness programmes and in providing hand-holding to underprivileged areas of society may it be schools, rural and urban areas. In particular following aspects have been addressed

1. The college has adopted Govt. Higher Secondary School Gogjibagh and GHSS Rajbagh. Many awareness programmes have been conducted in these schools.
2. NSS Unit I has adopted Hokersar Wetland for conservation and maintenance purposes.
3. NSS Unit II has adopted Tchuent Kol area of Dalgate to educate, sanitize and spread awareness among masses towards social responsibilities.
4. NSS Unit III has adopted Mansoor Colony and Boatman Colony to educate, sanitize and spread awareness among masses towards social responsibilities.
5. Every year NCC units of college are organizing outreach programmes on Traffic Awareness, environmental pollution, sanitization, no smoking etc.
6. NCC cadets of college actively participate in Independence Day and Republic Day functions conducted by UT Administration.
7. Eco-Club has adopted Brari Nambal as site for conservation and maintenance.

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

UNESCO Asia Pacific Hertiage Awrad-2020

The award was announced on Decmber 16, 2020,Wednesday by a jury, comprising nine international conservation experts. The College was recognised with the 'Award of Merit' in the 2020 UNESCO Asia-Pacific Awards for Cultural Heritage Conservation, it said. The jury awarded two Special Recognition for Sustainable Development awards, one Award of Excellence, one Award of Distinction, one Award for New Design in Heritage Contexts and three Awards of Merit, the Indian National Trust for Art and Cultural Heritage. Further details can be had from different media reports.

Best Green Campus Award

The College received prestigeous *"Best Green Campus Award"* on the basis o*f Energy and Environment Management Audits* conducetd on 24th October 2019

ADG Appreciation Award
ANO NCC (Naval wing) has received ADG appreciation award for his exemplary contribution to NCC activities

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 60

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
21	05	08	21	05

File Description	Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 01

File Description	Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Amar Singh College Srinagar being a reputed College of J&K Union Territory has a wide spread campus with adequate facilities for carrying out academic transactions. The College has more than forty (40) classrooms and an adequate number of laboratories which are spacious and fully ventilated. Most of the labs and classrooms are equipped with modern ICT gadgets like LCD projectors, Interactive Flat Panel Displays (IFPD'S) and audio visual aids. Almost all the Departments are connected with 100mbps internet service provided through Reliance Jio/BSNL.

To carry out co-curricular and extra curricular activities collegs has a Conference Hall (Taseer Hall) and an auditorium (Bukhary Hall) with a seating capcity of two hyndred.

The College has recently established a centralized research lab for facilitating the faculty to carry out research in their respective fields. Moreover, this facility has also helped the college in giving a first-hand exposure of undergraduate research to its bonafide students.

Amar Singh College being a lead college attracts students from different parts of the Union Territory. To extend accommodation facility to the students and teachers belonging to far off places, the College has a spacious hostel with twenty five (25) rooms and a guest house with thirteen (13) rooms.

The College has a huge sports field which remains abuzz with sports activities throughout the year. A state of the art hockey turf is also being constructed to facilitate inter college sports activities.

College has RFID enabled central library with twenty five thousand text (25000) and three thousand (3000) refrence books. Besides, college has access to a huge collection of e-books and e-resources through N-List and NDLI.

To keep the infrastructure up to date, regular meetings of College Development Committee and IQAC are convened by the Principal to oversea the development works. Annual Institutional Development Plan (IDP) is drafted at the beginning of the academic year which is subsequently submitted to the Administrative Department for approval and funding through different heads like Capex, Revenue, M&S, M&E, and Maintenance etc.

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 21.73

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
118.81	195.72	73.58	25	144.84

File Description	Document
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The Central library having a collection of more than 25000 books is fully automated with RFID technology. The solution is powered by SOUL 3.0 library management software. It is an integrated library management system (ILMS) which helps in managing and organizing various collections, including books, digital media, and other materials. It helps to automate and streamline many operations, such as cataloging, circulation, and acquisitions. The automation is also helping the library in automated stock verification to track the status of books (e.g., whether they are available or checked out).

OPAC counters installed in the library to help the readers to locate books, check their accounts, due dates, fines, and reading histories. Patrons can give suggestions for book purchasing, etc. The OPAC interface will be expanded to all departments in the near future.

The College has installed checkout kiosks which has enabled the students to checkout and return books quickly and easily without the need of staff intervention.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The College has an impressive IT-infrastructure which is being upgraded regularly as per the latest advancements in the technology. Following IT facilities/equipment is available in the college:

1. Smart classrooms with all modern IT gadgets
2. Two computer labs with around 100 computers
3. One IoT/Hardware lab
4. 100 mbps internet service
5. Internet browsing Centre
6. E-resorce centre in the central library
7. LCD projectors/Smart boards
8. Interactive Large Flat Panel Displays (ILPDS).
9. Subscription to Online lecturing tools
10. RFID enabled library
11. Subscription to e-resources
12. Campus-wide survelillance system

Moreover, college has adopted following IT solutions for gradual switchover to e-governance:

1. Dynamic website as an external interface of the College
2. Online admission thorugh Cluster University Admission portal
3. Aadhar Enabled Biometric Attendance System (AEBAS) for recordning attendance of the employees
4. BEAMS (Budget Estimation Allocation Monitoring System)-for online budgeting and flow of resources
5. JKPaySys-Common and integrated platform for preparing bills and booking expenditure
6. E-Samarth- Online portal for maintaining data base of the employees and their academic achievements
7. EPM (Employee Performance Monitoring Portal)-An online system for the appraisal and evaluation of employees on monthly basis
8. HRMS (Human Resource Management System)-An online repository of all the employees and their service records.
9. Three Tier Feedback System-Online portal for recording feedback of all the stake holders viz. students, teachers, and parents
10. JKSparrow (Smart Performance Apraisal Report Recording Online Window)-An onlie solution for annual appraisal system

File Description	Document
Upload Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 28.18

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 166

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 44.74

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
300.91	65.407	151.47	124.2	506.91

File Description	Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 15.35

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
574	872	1442	257	275

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

> 1. *Soft skills*
> 2. *Language and communication skills*
> 3. *Life skills (Yoga, physical fitness, health and hygiene)*
> 4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 14.41

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
130	1000	500	1580	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 17.42

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
62	178	117	221	275

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1608	916	736	891	747

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 23.08

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	2	2	0

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	5	8	5	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 23

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	6	11	3	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	7	8	6	4

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

AMAR singh College Cluster University, Srinagar has an alumni association by the name of Amar Singh College Alumni Association The association has members from all walks of life- academics, professionals, bureaucrats, students, civil society. They have the mandate to suggest their alma mater on how to augment its scope and build a knowledge society. The faculty of the college has always been open to suggestions from its alumni in order to make the teaching-learning process outcome oriented. Many former students of the college who are part of the alumni association regularly take part in the various

activities in the college to boost its image. They give feedback on a regular basis and suggest ways to upgrade the efficacy of the college as a higher education institute. Some alumni members have donated more than 2 lakh rupees to the college for infrastructure development and other facilities. Many members are at the top positions in universities, colleges, administration, bureaucracy etc. The alumni members conduct awareness-cum-counselling programmes in the college to propel the career of budding students into the right direction. The endeavour is to motivate students for future studies, research and professional development.

File Description	Document
Upload Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The Institution has Clearly defined Vision and Mission which is reflected in its academic and administrative governance.

The Short Term and Long-term plans are drawn to implement the vision and mission in letter and spirit. New courses are introduced from time to time to cope-up with the changing needs of the time. Infrastructure augmentation is done periodically to accelerate academic excellence. Recently research hubs have been created to enhance the research capacity. The skill-based courses and programmes have been introduced to increase the employability of the students and make institution more enterprising. we are persistently endeavouring to achieve all the goals as spelled out in our vision and mission statement. Central tenet of the Institution's vision and mission is commitment to academic excellence in teaching and research, innovation and creativity, respect for cultural diversity, individual dignity and worth, responsible stewardship and conservation of resources and leadership and involvement in the economics, social and professional growth of the reason and the nation. Meeting these commitments in resonance with the India vision Amar Singh College seeks to develop into: A centre of academic excellence that fosters active student participation through applied learning, research and social service; A regionally recognized hub for rigorous academic teaching, innovative research and quality publications in journals of international repute; A socially meaningful podium of knowledge generation and knowledge dissemination.

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system.

1. **Top Level**

Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal nominates different committees for planning and implementation of different academic, student, and administration related policies.These committees are democratically chosen to ensure effective governance.

1. **Faculty Level**

Faculty members are given representation in various committees/cellsin the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members.These different committees are nominated by Principal. The committee list is enclosed in the table below.

3. Student Level

Students are empowered to play important role in different activities.

1. NSS Ambassadors
2. Student Representatives in IQAC
3. Class Representatives
4. NCC Wing
5. Sports Participation

4.Non-Teaching Staff Level

Non-teaching staff are represented in the the IQAC. Suggestions of non-teaching staff are considered while framing policies or taking important decisions. Participative management the institution promotes the culture of participative management at the strategic level, functional level and operational level.

- Strategic level: The principal, committees and the IQAC are involved in framing guidelines and rules & regulations pertaining to admission, examination, etc
- Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee.
- Operational level: The Principal interacts with government and external agencies & faculty members maintain interactions with the other stake holders of the institution. Students and office staff join hands with the Principal and faculty.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Amar Singh College believes that the key to effective management is in well-defined policies and procedures for the functioning of every aspect of college life and to this effect college meticulously implements the policies; both academic as well as administrative, as prescribed by the Cluster University Srinagar (In academic matters) and The Jammu & Kashmir Department of Higher Education, which looks after the administrative setup of the college. The employees are governed by the Jammu Kashmir Civil Service Regulations (JKCSR). The organizational structure of the College facilitates its smooth functioning. The Department of Higher Education is the policy making body. The overall super vision of the College comes under the purview of Principal and is accomplished through the formation of different committees. The academic policy is framed in tandem with the national policies in higher education, existing priorities and local needs. Regular feedback obtained from the alumni, students, parents and

faculty along with suggestions of NAAC peer team form the major inputs for the planning. These inputs are discussed and analyzed by the Principal, IQAC, and CDC. The planning and infrastructural development is decided by the Head of the institution in consultation with the committees. The plans proposed are discussed by the respective Cells and committees, fine-tuned as per needs and then finalized. Financial implications and possible hurdles are thoroughly looked into and taken care of before finalizing any plan.

The Principal, Heads of Departments, committee / cell incharges and office staff, monitor and work together for the effective implementation of these policies.The institution has different bodies in place for the development and deployment of the strategic Plan: The Institution has a perspective plan. The aspects considered for inclusion are; 1. Quality enhancement and improved teaching learning environment. 2. Enhancement of student support systems. 3. Improved student success rate. 4. To be more innovative, industry-relevant in curriculum design and be more creative in academic delivery; with a strong emphasis on effective integration of technology in the teaching-learning process. 4. The teacher to be more of a facilitator and mentor than just a full-time tutor. 5. To establish research facilities and to nurture and develop research culture among the students and staff. 6. Life skills will be an integral part in curriculum development and delivery. 7. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employer's expectations.

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

Response:

The institution takes ample number of welfare measures both for its Teaching and Non-Teaching staff. Welfare Measures For Teaching Staff: Welfare measures (Academic) The institute ensures facilitation of process/procedure required for attaining higher qualification. The institution is focused at giving diverse experiences to its faculty, several workshops, seminars, orientation programs and conferences are organized by the institution for the teaching faculty throughout the year. Faculty members are encouraged

to associate with State, National and International Professional bodies. The college organizes several programs (workshops/Faculty development programs) for building the professional competencies of its faculty members from time to time. Faculty members are provided with latest study material including e-journals. The institution has a membership of online repositories/resources like N-list which enables faculty members to access eresources for professional empowerment. Welfare measures (Adminstrative) Ensures prompt facilitation of bank loans/ GPF loans. The institution has a browsing center with internet facility for the faculty members. Childcare leave is given to teachers in case of exigencies. Welfare Measures For Non-Teaching Staff Welfare Measures For Non-Teaching Staff

Response: The college has a monthly performance appraisal system in place for Teaching and Non-Teaching staff. For teachers: Feedback system: The performance of teaching staff of the college is assessed and appraised on the basis of feedback received from the students. The teacher's feedback form is filled by students and all areas from style of teaching, participatory and democratic way of engaging students, involvement in various activities and the objective way of assessment are assessed for each teacher. The teacher receives the feedback analysis from the institution and the particular teacher gets chance to work on the observations made by the students. This objective and transparent appraisal helps the institution to scale up the benchmarks of performance on one hand and enables the students get the best from the institution. Annual performance report: Each teacher is appraised on the basis of annual performance report which is filled by the principal of the college. The principal evaluates performance of the teacher for the said duration as also the feedback from the students. The APR goes to HED for review in case the teacher is slated for promotion to the next grade.

For Non-teaching staff almost the same mechanism is used: The non-teaching staff appraised on the basis of Monthly performance and annual performance report that's recorded by the head of the institution on a given format. The head of the institution reviews the performance of the staffer and sees it in the light of his/her job profile. The APR goes to the department for facilitating any kind of promotion of the official. Feedback system:

The College is govt. run institution and as such has no financial provision to finance the faculty members attending Conferences/workshops/FDP's etc.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 12.28

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	14	11	14

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
50	50	50	50	50

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The College is a Government funded institute and therefore the requirement of funds for expenditure under Revenue as well as Capex components of the budget are meted out of allocations received from the UT/State budget allocations. As such there is no pressing need for resource mobilization. However, every year revised budget estimates for the current financial year and budget estimates for the upcoming financial year under Capital and revenue expenditure heads are projected after due consultation from the various

stakeholders. Moreover, priority wise yearly Campus Development Plans for up to three years on infrastructure augmentation proposals are communicated to the Administrative Department with DPRs from various agencies, wherever applicable, for further perusal by the concerned authorities. Revenue generated from student fee etc. is a single major source of revenue which is utilized for College infrastructure maintenance, whenever deemed necessary as well as for the development of academic and student services facilities as per the guidelines issued by the State/UT Higher Education Department from time to time. Optimal utilization of resources: Keeping in line with the norms, the college has set up various committees such as the Advisory, Development, Purchase, Internal Audit, Auction, Legal Affairs etc., to name a few. These committees have teaching as well as non-teaching staff as members headed by convenor. The members of the committees are elected at the beginning of every academic year. This setup has democratised decision making in academic as well as administrative matters as the members of the committees take collective decisions. This procedure potentially ensures timely decision making on important developmental, and student related infrastructure augmentation projects/works as well as achieving well defined academic targets in a time bound manner. The College Advisory, Development, and Purchase committees work in tandem throughout the year to ensure that the yearly budgetary grants received are optimally utilized and that the funds are spent in a time bound manner on the projects/works that they have been sanctioned for. Also, various national and UT agencies/bodies are always welcome to use our infrastructure facilities such as classrooms to conduct all kinds of exams and this benefits the community immensely.

The College has a Purchase Committee which is tasked with ensuring conformity to laid down mechanisms and procedures to ensure financial discipline, transparency, and accountability. Moreover, audits are conducted from time to time by various Government agencies such as the Directorate of Audit and Inspection, Finance Department, and the Accountant General A&E, and also sometimes by the Higher Education Department itself. Mechanism for settling audit objections: As a consequence of the audits conducted by the various agencies mentioned above, lapses in fulfilling codal formalities, if any, whenever brought to our notice by the audit parties from time to time in their reports are discussed in the college and if compliance (such as recovery etc.) is possible and feasible it is done at an earliest. However, if compliance is not an option or if sanctions need to be sought from competent authority for an expenditure already incurred which the audit party has rightly deemed excessive or unwarranted, or in violation of the book of financial powers or the financial code, the matter in such cases is taken up with the competent authority and retrospective sanctions sought.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The quality assurance at Amar Singh College is looked after by varied mechanisms in the institution. The academic quality is looked after primarily by IQAC, curriculum review committee. The administrative and financial quality is looked after by various committees like advisory, purchase and college development committees. Steps taken by IQAC, curriculum review committee, ICT cell towards institutionalizing qualityThe IQAC/curriculum review committee of the institution conducts meetings, discussions and works on the feedback acquired from various stakeholders. They ensure the following quality strategies: Introducing/proposing new programs (integrated UG/PG Programmes) Review of existing curriculum to ensure the quality. Enhancement of quality of teaching learning by introducing transaction plans for theory courses and internship during COVID and otherwise. Adherence to PLOs/CLOs. Integrating ICT in teaching learning Guidelines for conduct of internship/school engagement. Guidelines for conduct of classes, practicals during COVID-19. Preparation of academic calendar. Preparation of newsletter, Preparation of prospectus. The advisory, purchase and college development committee have seen to it that quality is assured in other areas of management: Decisions taken in committees. Purchases through GEM portal & e-tendering process BEAMS for (budgeting estimation, allocation and monitory system) Using JKPAYSIS (for salary and other transfers to employees) EMP portal (employees monthly performance monitoring portal): The college reviews and assesses teaching-learning process from time to time. There are different bodies which evaluate and assess teaching learning. The following bodies and mechanisms are in place to keep Internal Quality Assessment Cell (IQAC): IQAC is one such body that evaluates teaching learning atmosphere in the college. The IQAC uses the following tools to assess and redeploy teaching learning from time to time: 1. Feedback: feedback taking is the job of IQAC that helps it to keep tabs on the teaching learning process and overall institutional academic functioning. 2. Framing LOCF based models and seeking the PLOs/CLOs from teachers to make teach-learning more effective. 3. The IQAC encourage teachers to use multi-mode teaching integrating ICT in their theory classes.3. student feedbacks received through the online mode are also used to ammend and better the teaching experience 4. Transaction plans for school engagement during COVID: As COVID threw life out of gear thought the globe bringing all educational institutions, besides other facilities, to the grinding halt. All educational institutions suffered a great loss. The institution made some headway by using LMS in all theory courses, 5. Curriculum review committee:The curriculum review committee recommends updating of curriculum from time to time which in turn promotes and facilitates a better teaching learning

File Description	Document
Upload Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: B. Any 3 of the above

File Description	Document
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

The College is deeply concerned about gender parity and empowerment of women at every level of functioning of the institute. The College follows a transparent mode of selection to various courses and we have seen a steady increase in the enrollment of female students across various courses offered. We try our best to facilitate a safe and secure environment for our female students as well as staff and extensive measures have been taken to this effect. College has constituted a comittee namely Gender Sensitisation Committee Against Sexual Harassment (GSCASH) which takes strict measures if an event like this is reported in the college.Various awareness campaigns are also conducted from time to time in this regard. The college organised a 16 day programme against Gender Voilence on International day of Elimination of Voilence against Women which started on 15th November 2020 and concluded on 01 December,2020. The event was presided over by principal of the college Prof. B. A. Rather and the chief guest on the occasion was Dy. Superintendent of Police Ms. Sleet Shah who deliberated on rights of women ,in particular, and of human rights, in general.

Voters Day is celebrated at Amar Singh College, Srinagar on 25th January wherein the students are given awareness on their duties and rights as loyal citizens. Amar Singh College, Srinagar celebrates Republic day on 26th January every year, commemorating the adoption of Indian constitution. The celebration includes the hoisting of national flag and a speech by the Principal to underline the importance of this day.Independence Day is celebrated every year on 15th of August,to comemorate the freedom of India from British rule.Sixth International Yoga Day was celebrated at Amar Singh College, Srinagar on 21st June, 2020. Due to the prevalant pandaemic situation the day was celebrated as "Yoga for Health- Yoga for Home"where students of the Institution participated online in events like essay writing competition, painting competition and photo/ video Yoga Asana contests.Celebration of Rashtriya Ekta Divas- National Unity Day on 31st of October, 2020:Rashtriya Ekta Divas is commemorated nationwide with the "Run for Unity" every year but owing to the prevalant pandamic situation so instead of the run for unity "Thought for Unity" was organised to commemorate the day where participants sent their essays to express their ideas consistent with the theme.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

    1.**Alternate sources of energy and energy conservation measures**
    2.**Management of the various types of degradable and nondegradable waste**
    3.**Water conservation**

4.Green campus initiatives

5.Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1.Green audit / Environment audit

2.Energy audit

3.Clean and green campus initiatives

4.Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

During academic session 2020-21 , the constitutional day was celebrated in which a pledge was taken to uphold constitutional values and noble ideas and imbibe the same among faculty members and students. During Covid pandemic, every faculty member held sessions during the classes to uphold the spirit of duties as enshrined in the fundamental duties to manifest scientific temper by exercising covid appropriate behaviour and promote the same in the larger community. Gandhian ideals as enshrined in the constitution have been promoted through the celebration of Gandhi jayanti 2020. The event was the international day of non-voilence and included week long activities from 26th of september to 02 october 2020. As part of the larger responsibility to inculcate values among students and faculty as responsible citizens, Swachta pledge was organised on 05 March, 2020. Four students participated in the Debate competition " Family Socialization is responsible for Juvenile Delinquency" organised by School of Legal Studies, Central University of Kashmir on 15th october 2020.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practices: 1

 I. Title of the Practice: Promotion of Sustainable and Climate Friendly Practices

2. Objectives of the Practice: In ecologically fragile times, sustainability is a critical dimension of both economic and human development. As such, the promotion of green and sustainable development becomes one of the core aspects of education as part of value education and environmental studies.

Context: Sustainable and climate friendly practices among students inculcates sustainable values, ecological sensitivity, green practices awareness and environmentally responsible behaviour .

3. Practice:

A : The first week of June specified as Celebration of Environmental Week with a series of activities including celebration of the Environmental Day on 5th June,

B: Campus Plantation Drive on 21st March   conducted by NSS in collaboration with Department of Botany and Landscape Committee of the college

C: Swacchh Bharat Abhiyan was conducted from 1st May to 31st July and included series of activities.

. Not only did the students participate proactively but the enthusiasm of the teaching and the non-teaching staff was tremendous.

5. Evidence of Succuss : The green footprint in the college and the number of plants grown and taken care of has increased manifold from last years. The amount of non-degradable garbage in the college has seen a sharp decline in the last decade

6. Problems Encountered: Limited human resources to maintain green resources and practices developed through these activities.

7. Resources Required: Dedicated staff to maintain green resources like plants and cleanliness infrastructure.

Best Practices: 02

 Title of the Practice : Psychological Counselling for Mental Wellbeing of Students and Staff

  The Objective of the Practice : The findings of different studies related to stress and trauma patterns in Kashmir reveal a very disturbing picture regarding the prevalence of traumatic experience of Kashmiri young adults. The studies recommend that educational institutions and non-government organizations in Kashmir should pay attention toward guiding the young adults of Kashmir in the right direction for their growth, safety, and welfare. In addition it is recommended that the concerned should be provided mental

health support services so as to enhance their psychological competence, prevent the development of psychiatric disorders, and utilize the potentials of youth for nation building. (PsycInfo Database Record (c) 2022 APA,)

Context : To provide counselling to the staff and students in the light of such findings the Counselling Service Cell provides the following services:

1) Psychological Education, brief supportive counselling , behavioral interventions and cognitive interventions etc.

2. Referred cases to IMHANS and other professionals for necessary remedial action

3. Psychometric testing

The Practice: The mental health awareness cell organized the following activities

1) Number of cases who visited the cell:
 a) 5 cases in 2017 for individual counselling

 b) 9 cases in 2018 for individuals counselling

 c) 15 cases in 2019 for individual counselling

 d) 23 cases in 2020 fo individual counselling

 2) Brief Case Vignetes

Cases 1: A physically sound young student from Srinager in his 3rd semester visited the center for counselling . The interaction revealed that his family atmosphere marred by fights and financial problems hampered his normal progress and lead to mood swings with anger outbursts. He suffered withdrawal syndrome and he didn't like to socialize.

Counseeling lead him to the realization that life challenges of all sorts are to be faced with rational remedies and not negative responses. Cognitive restructuring in subsequent sessions resulted in attitudinal significant changes in the subject. He remained a regular voluntary visitor to the center.

CASE 2: A female student from semester 2nd also suffered mental trauma on account of the bitter relations between her parents, The emotionally sensitive student felt more disturbed on account of her realization of her polite father facing an extremely hot tempered mother. She seemed to be developing schizophrenic tendencies and was, therefore, referred to IMHANS.

CASE 3: A student in the 4th semester reported to the center with complaints of breathlessness accompanied by suicidal thoughts. Interaction with the student revealed his beloved had deserted him. He also faced reproach of his parents for having chosen a girl against their wishes.

The parents were contacted and counselled for supporting the student under such circumstances. The student was referred to IMHANS

Evidence of Succcess: The number of students who approach the Counselling cell has increased manifold. The College is planning to organize a visit by an expert on fortnightly basis.

Problems encountered :

1. A seperate time slot for such activities
2. Lack of infrastructure
3. Lack of expert human resource
4. Psychometric testing facilities

Resources required: Already mentioned in the problems encountered section

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

INSTITUTIONAL DISTINCTIVENESS

Amar Singh College Srinagar, being the second oldest college of Kashmir has always been on the front line of excellence with student friendly motto "Light to Light". Students being the soul of an educational Institute our endeavors are mainly driven by their interests in the light of the Ghandhian maxim "Sound body in a sound soul."

Education being preparation for life the student needs to be skillful enough to tackle the real life situations. To take care of this aspect, the college visualizes the areas of priority and matches the college activities with those needs. As such the below mentioned programmes and activities are undertaken:

1. **Post College/University Employability:**

Students are made conscious about the need for the development of skills which will enable them to gain employment in a world of competitive job market.

- At the time of entry to college for admissions Students are facilitated in the selection of academic subjects in the light of their aptitude, potential, the national interests and the job market requirements. Committees headed by senior faculty counsel and guide students through warm counselling sessions.
- To facilitate the targets specified above soft skill development is highlighted and mock interviews are conducted from time to time.
- The College Alumni is involved in sensitizing the students to the broad perspective of various career opportunities and requirements. In case of the availability of experts, SWAT analysis sessions are organized.
- Students are facilitated by way of placements and internships.
- Desirous students are provided insight into the post graduate courses that can be pursued. It is done

in the light of the feedback and support from Resource Persons from institutes of higher learning and other sister Institutes.

1. **Research and Innovation oriented Skill Development:**

- Special sessions are conducted by and guided by experts for giving the enabling skills to students to get acquainted and find themselves well versed in composing and drafting the research papers of all sorts.
- Students are lead to exercise their well attained and deep fixed writing skills in whatever way, medium and mode possible.
- The students are made to understand and get exposed to innovative entrepreneurship ventures so as to make them useful citizens through their contribution to national economy .
- In order to offer support to budding innovators, an Innovation Cell has been created which seeks professional help to validate innovative proposals from students.

1. **Making students understand their Social Responsibilities:**

Man is gregarious by nature and can survive only as a member of the social group. In order to be a responsible member of his social group he needs to understand his responsibilities and duties . To facilitate this understanding the college organizes different programmes:

- To attain the objective of infusing the social sense in the minds and souls of the students all available mediums are employed. Dramas, skits and storytelling sessions and other literary activities are conducted on regular basis.
- The NSS unit of the College is proactively galvanized so as to organize various outreach programs like blood donation, cleanliness drives, plantation drives, etc round the year.
- Rapport between senior students and the juniors is encouraged for academic support and guidance.
- In case of natural calamity striking , appropriate steps are taken to involve students to get actively involved in managing and providing all possible relief and aid to the affected people. Many such activities earned lot of appreciation to many individual students during 2014 devastating floods which engulfed the capital city in particular.
- Social Service Stalwarts are requested to visit the college and interact with students. The Stalwarts recount their social service efforts and contributions. The students are also made to conduct mock social service acts during these sessions .

1. **Developing the cultural heritage of the students:**

As Mahatma Gandhi has said, "A nation's culture resides in the hearts and in the soul of its people".To keep the torch of the cultural richness and heritage alive the college:

- Promotes the sense of belonging and pride about the local and national culture. Programmes and activities are conducted which bring out the rich heritage of our country
- Festivals like Eid Millans, Diwali, Holi and Christmas are celebrated with great enthusiasm and fervor.
- Inter religious customs and rituals are discussed so as to protect and promote the inter faith brotherhood for which Kashmir is known. Different houses are named after the local Rishis and Saints who have kept the cultural traditions live and flourishing throughout our long history .
- The College strives to offer "Value based education? by inculcating moral values like truth,

sincerity, hard work and generosity in every activity performed. The father of our nation said, "By education I mean an all-round drawing out of the best in the child and man- body, mind and spirit".

1. **Developing the Leadership skills:**

Democracy has changed the whole concept of leadership. Any citizen of a democratic nation can be on top rung of the country or any organization small or big. As such, the leadership qualities and values must be imbibed in each citizen.To inculcate the basic qualities of leadership like respect for mutual outlook, cooperative efforts and confident decision making, students are exposed to situations where such qualities are required. The Student Council and other committees are headed by students. They function under the supervision of Faculty heads, but freedom is given to them to take decisions on their own or in collaboration or consultation with the group they belong to, explore new ways of performing an event and plan, organize, coordinate and deliver it under their leadership. This adds immense practical value to their characters. Many of them have, through these roles, experienced projects, where a whole new event is created out of nowhere. These activities hone their leadership skills which is a major trait expected of students when they enter into the next rung in their career ladder. These exercises also make them proactive and they respond effectively to practical situations as well. The College conducts multitude of activities to develop the academic and overall personality of the student, making him a socially responsible citizen.

The motive " Light to light " remains the leading light for the college.

5. CONCLUSION

Additional Information :

1. Girls common room

A.S College has a separate girl's common room for recreation of female students. The girl students can play indoor games like chess, carrom etc.

2. **Rainwater harvesting/Waste Management**: The College believes in the idea of sustainable development and conservation of energy, recycling etc. As a consequence, rainwater harvesting, solid waste management through proper segregation of the wastes is done. The biodegradable waste is segregated from non-biodegradable one and is dumped at the waste management site in the college. Any non-biodegradable waste is shifted out of college and handed over to the municipal committee for further disposal thereof.

3. **Projects/Buildings**: Many projects like Science Block-II, Clinical Biochemistry department, OBC Boys' Hostel etc. are about to be accomplished and handed over to the college soon.

4. **Sports Team Selection**: As and when teams for various sports are to be selected, a proper procedure is followed. A notification to the effect of trials is issued. On the day of the trials, an expert committee sits together. Meritorious students get to the final selection list. The whole process is a transparent one.

5. **Skill courses**: The candidates undergoing professional courses in the college like Multimedia, Web Designing which attributes a good teaching-learning atmosphere to the whole institute. The skill courses that are running in the college like Mushroom Cultivation, Dairy Farming, Apiculture, Food Processing etc. are to cater to the local demands as such courses have scope locally.

6. **Covid-Services**: During 2020, the college did exemplary services as Quarantine centre and then as Covid-Care Centre.

Concluding Remarks :

The college is in the heart of the city and has shown strong advocacy for National Integration, peace, and mutual harmony in the region, as appreciated by the government administration including the army. The students of the college through NCC and NSS are participating on regular basis for social and environmental awareness, ethical behavior, religious tolerance, etc.

The college advocates the maintenance of the ethnic, linguistic, and social mosaic of the society. On the academic front, the college wishes to achieve the status of college with potential for excellence (CPE) and have the availability of more P.G. Programmes.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Add on /Certificate/Value added programs offered during the last five years** Answer before DVV Verification : Answer After DVV Verification :02 Remark : DVV has given the input 2 as per shared add on programs.
1.2.2	**Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years** 1.2.2.1. **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	100	0	0	25

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	50	0	0	25

Remark : DVV has made the changes as per 1.2.1

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 683 Answer after DVV Verification: 00 Remark : DVV has given the input "0" as excluded Field trips, field tours etc.
2.4.1	**Percentage of full-time teachers against sanctioned posts during the last five years** 2.4.1.1. **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
114	128	128	128	128

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
112	126	126	126	126

Remark : DVV has made the changes as per excluded librarian and PTI's.

3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8	8	0	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
8	6	0	0	0

Remark : DVV has made the changes as per considered only only the workshops/seminars/conferences on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship as per the SOP.

3.3.1	*Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
25	18	25	37	46

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
25	18	25	37	45

Remark : DVV has excluded one ISBN publication shared by HEI.

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers**

in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
16	7	7	13	14

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	7	7	11	12

Remark : DVV has considered ISBN number publications only.

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
44	07	15	39	09

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
21	05	08	21	05

Remark : DVV has not considered days activities and irrelevant activities.

3.5.1	**Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.** Answer before DVV Verification : Answer After DVV Verification :01 Remark : DVV has made the changes as per shared relevant MoUs.

5.1.4	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases** 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances**

4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : DVV has select B. Any 3 of the above as per shared report by HEI.

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
62	178	117	221	275

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
62	178	117	221	275

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1813	1679	991	735	947

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1608	916	736	891	747

Remark : DVV has made the changes as per 2.6.2

6.3.3	**Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	14	11	14

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	14	11	14

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9	3	5	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
50	50	50	50	50

Remark : DVV has made the changes as per HEI clarification.

7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : DVV has select C. Any 2 of the above as per shared report by HEI.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 82 Answer after DVV Verification : 137
1.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
84	86	100	106	109

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
82	84	98	104	107